WebQuest Description: This webquest serves as a means of preparing especially the grade 11 and 12 students who will be out of school in a few month and searching for jobs. The lesson examines tips for preparing for a job interview as well as dos and don'ts of an interview.

Grade Level: 9-12
Curriculum: Business / Economics
Keywords: Interview, outcome, analyze, documents, preparation, positive and negative.
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WebQuest URL: http://zunal.com/webquest.php?w=278491

Welcome to another Methodology of Technology Integration class. Your facilitators will be Rose Thomas, Jhanelle Parchment and Nicola Morgan. This week you will be learning about the dos and don'ts of a successful interview; these entail: factors that can affect the outcome of an interview in a negative way, appropriate as well as inappropriate questions during an interview, how to attire for an interview as well as other preparations for an interview. The video below will wet you appetite on the topic of the day's lesson. Please pay attention to the behaviours displayed in the video.

Tasks

The following are things that the students should be able to do at the end of the lesson:
1. formulate a definition for the term interview.
2. Analyse at least 3 factors that should be considered when preparing for a job interview.
3. discuss at least three factors that can affect the outcome of an interview in a negative way.
4. Do a role play displaying at least three dos and don'ts of an interview as well as tips for preparing for an interview.

Process

The students will be asked to discuss the topic of the lesson within their groups after watching the video. After which a representative of the groups will be asked to present the topic which they came up with. Responses will be recorded on the board. In corrected responses will then be erased. The student will be asked to formulate a definition for the term interview. Definition will be taken from each group will be written on the board. After which the students will be allowed to use the internet to research a formal definition for an interview. The groups will be compared their definition with the one the found on the internet definitions. The teacher together with the students will may the necessary correction to perfect the definition given.

Task 2: The teacher will be engage the students in a discussion on factors that should be considered when preparing for an interview. The students will copy this link to search for additional information. Teacher will ask students to follow the link below to see some commonly asked questions in an interview, and to find out the sort of response the employer is seeking.

Task 3: Students would be asked to discuss at least three factors that can affect the outcome of an interview in a negative way. A representative from each group will present the information discussed.

Task 4: Each group will be asked to do a five minutes role play of things to do and not to do during an interview as well as tips for preparing for an interview.

Evaluation

Scoring Rubric for the Presentations

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It is very important that we prepare ourselves in the event where we have gotten calls for interviews, as first impression last.
Preparation helps us to reduce the chance of making common mistakes that interviewees normally make. Below is a video that can be used as reinforcement of what to do and what not to do at an interview.

This lesson looks at interview tips. The duration of the lesson is 1 hour and 10 minutes. There are several technological tools that can be used in the classroom, but selecting the best tool can only be done if we as educators analyze our students.

Standards
This WebQuest is produced to provide the students with sound and adequate knowledge about the dos and don'ts of a successful interview. In extension it will allow the students to reflect on these factors due to the process they will be engaged in and ultimately they will be able to apply the knowledge gained in the working environment.

Credits
We want to say special thanks to Mrs. Theresa Lindsay for providing the opportunity for us to use webquest as one of the technological tools that have been used over the years by educators in helping to enhance the teaching and learning process. It is a great tool to use as if facilitates in-depth research on the topic at hand, which will ultimately propel students to be self-directed learners.

Other